

A Regular Meeting of the Durham County Board of Health, held

November 8, 2001, with the following members present:

William H. Burch, Chairman, William Small, Ellen Reckhow,

Ruth Smullin, Dr. McHugh, Dr. Michael Royster, Robin Blanton, and

Lorraine Salois-Deane.

Absent (Excused): Dr. Sydney Rose, Dr. William Bordley, and

Sandra Peele.

CALL TO ORDER. Mr. Burch, Chairman, called the Regular Meeting to order.

APPROVAL OF MINUTES. Dr. Royster made a motion to approve the minutes of September 13, 2001. The motion was seconded by Mr. Small and approved unanimously.

BUDGET AMENDMENT. The Health Director recommended Board approval to recognize \$10,000 from the North Carolina Department of Health and Human Services. The General Health Services Clinic will utilize these funds for contractual interpreter services for the Centers for Disease Control Tuberculosis Elimination and Prevention Program.

Mr. Small made a motion to approve the amendment as presented. Ms. Smullin seconded the motion and it passed with no opposition.

Mr. Burch, Chairman, welcomed a group of nursing students from North Carolina Central University. He also recognized Mr. Scott Douglas, Master of Public Policy Candidate, who is attending the Terry Sanford Institute of Public Policy at Duke University.

SMOKING ON PUBLIC SCHOOL PROPERTY. Mr. Burch introduced Jennifer Woodward and Aimee Krans, Public Health Education Specialists, who presented information to support this agenda item.

Mr. Letourneau said that the Board discussed this item at a previous meeting and it had asked for more information. He said it is hoped that the tobacco statistics presented would win the Board's endorsement and support to encourage the Durham Public Schools Board of Education to take the necessary steps to eliminate smoking on public school property.

Ms. Woodward provided copies of the Durham County Board of Education's present policy USE OF TOBACCO PRODUCTS (Revised Effective: 7-1-99).

After reviewing the policy, there was Board discussion.

The Board of Health determined that Policy No. 2210.5 be changed to read that school-sponsored events be 100% Tobacco-Free effective at the beginning the 2002-2003 school year.

The Board discussed 2210.4 that address a time and area where school employees may smoke.

Ms. Krans said that the Health Department employs health educators who are trained to provide free smoking cessation classes

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through the Breath of Life Program. She said the Department is committed to offering this program to school employees as a work-site program, as well as providing smoking cessation classes for the youth.

The Board determined that 2210.4 should be changed to prohibit the use of tobacco products on public school property after a reasonable transition period.

Mr. Letourneau discussed the possibility of a joint resolution from the Board of Health and the Board of County Commissioners to encourage the public schools to adopt such a policy.

There was further discussion by the Board.

Ms. Krans said that, at the present time, the youth are providing the leadership and motivation to promote a 100% Tobacco-Free School Policy in the schools. She said the Health Department would continue to work as a liaison between the grass roots organizations and the State.

The Board reached a consensus that a *draft resolution* be prepared to declare the public health position for a 100% Tobacco-Free School Policy. The *draft* would be reviewed and voted upon at the meeting scheduled on January 10, 2002. The resolution would be forwarded to the Board of County Commissioners after its adoption.

Ms. Reckhow requested that the Board Chairman prepare a letter addressed to the Durham County Board of Education to accompany a copy of the adopted resolution.

Mr. Burch thanked the presenters.

The Chairman discussed various reasons for the Board to meet six times a year. He said that if the Board deems it necessary a special meeting could be scheduled to address a specific need.

The Chairman and the Health Director suggested that a Board Retreat be held in February. A facilitator's services would be employed for the meeting. The Leadership Team would have less involvement. The retreat would be geared more toward team building for the Board and its development of a common vision. It will also provide an opportunity for Board member interaction with each other in a different setting.

Ms. Reckhow said she believed that more attention should be given the Department budget during the budget process.

Ms. Reckhow requested that the budget books be provided to the Board in advance to enable the members to raise questions and make amendments as appropriate before the Board approves it.

Mr. Letourneau said the Board of Health appoints a Finance Committee to review the budget. The Committee reviews each expenditure and revenue number that is developed by the Leadership Team for their respective programs.

He said the Finance Committee reports back to the Board only after a close and comprehensive review of the numbers. The budget is changed and recommendations from the Committee are incorporated into the budget before it is presented to the Board of Health.

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Mr. Letourneau said that after the Board completes its process the budget is presented to the County Administration where it goes through many more reviews and changes. He said it is a workable budget but the process is always a little compressed because of time.

Mr. Letourneau said he appreciates the Board's concern about not having the budget book in advance and that it would be provided in the future to allow the members time to review it prior to the meeting.

There was further discussion.

The Board reached a consensus to meet every other month and when it is deemed necessary to schedule a special meeting.

RETREAT PLANNING COMMITTEE. The Committee will be comprised of Ms. Smullin, Ms. Salois-Deane, Dr. Royster, and Mr. Small.

APPOINTMENT OF NOMINATING COMMITTEE. Mr. Burch, Chairman, appointed Dr. McHugh, Mr. Blanton, and Ms. Reckhow to serve on the Nominating Committee.

The Committee's recommendation for the Board of Health Chairman and Vice Chairman will be presented at the Regular Meeting scheduled on January 10, 2002.

HEALTH DIRECTOR COMMENTS/REPORT. Mr. Letourneau recognized Janice Anderson, Wanda Thompson, and Margaret "Peg" Wolfe who were honored as "Nurse of the Year" in specific practice categories by the North Carolina Nurses Association. Eleven nurses were honored and three of those nurses were Durham County employees.

He complimented Dr. Kim Walsh, Gayle Harris, and Donnie McFall for their assistance in developing strategies to deal with bioterrorism that includes a system to deliver information to the medical facilities in a timely and efficient manner.

The Health Director said he was very proud of the way the Health Department has reacted to the bioterrorism issue.

ADMINISTRATION

- Local Health Administrator Marcia Robinson, the Health Director, the Director of General Services and various county engineers met with Young Architect regarding the renovation of Central Intake area throughout the months of September and October. The following has been accomplished:
 - ✓ Design drawing of proposed area to Health Department specifications
 - ✓ Estimated cost at budgeted amount
 - ✓ Design Narrative- timetable for project from architect to contractor to completion.
 - ✓ Plans for temporary registration area.
- QS Technology Inc. demonstrated their Windows based software upgrade for our existing Patient Care Management System. The Health Director, IT Manager, Health Administrator, IT Technology supervisor and the IT HIPAA (Health Insurance Portability and Accountability Act) Coordinator met to review the software upgrade. Marcia Robinson, Health Department Systems Analyst Runnie Myles

and IT’s HIPAA Coordinator Mitzi McClammy are doing further investigation with QS Technology Inc.

- The Division has hired Salla Bethea as the new Patient Relations Representative IV. Salla is the new cashier in the Central Intake area.
- Karen Perry, Processing Unit Supervisor for Vital Records, attended the annual County/State Vital Records meeting in Granville County.
- Developed HIPAA Team to work with staff towards becoming HIPAA compliant by 10/16/2002.
- Marcia Robinson, Mitzi McClammy, and Runnie Myles attended the Local Health Director’s Technology meeting to discuss HIPAA application update. In addition, this team continues to meet to review the Health Department’s progress towards HIPAA compliance.
- The Health Department raised \$8,068 in donations for United Way.
- The Health Department has hired Milton Crocker as our new Security Guard.

GENERAL HEALTH SERVICES DIVISION
BCCCP/Adult Health Screening Program

- 8 women in September and 25 women in October were screened in the BCCCP Program.
- 170 women in September and 170 women in October were screened for domestic violence.
- 141 persons in September and 277 persons in October were screened for hypertension.

Communicable Diseases Screening

- 455 persons in September and 529 in October were screened in STD Clinic.
- 331 persons in September and 445 in October were screened for HIV: (196 persons in September and 271 in October) were tested at Durham County Health Department; (124 in September and 164 in October) tested at Lincoln Community Health Center; (11 persons in September and 10 persons in October) tested at the Durham County Jail. There were 2 positive tests in September and 3 positive tests in October.

Reportable Diseases (Other than STDs)

	September	October
• Hepatitis A:	1	3
• Hepatitis B, Acute:	0	1
• Hepatitis B, Carrier:	4	0
• Rabies Bite Investigations:	4	3
• Tuberculosis Cases:	3	6
• Campylobacter:	1	0
• Salmonellosis:	1	3
• Shigella:	1	0
• Coli 0157:H7:	1	0
• Cryptosporidiosis	1	0

Immunizations

Immunizations given: 571 in September and 530 in October

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Pharmacy

Prescriptions filled: 4,245 in September and 4,572 in October

Laboratory

Tests performed: 5,241 in September and 6,875 in October

Activities of Staff

- Mary Hoose, RN, transferred to the TB Program from School Health, effective October 1st. She will be working 22.5 hours per week in the TB Clinic as a PHN I.
- Robin Livingstone and Ina Fichtner completed the Introduction to Public Health Nursing course in October.
- The TB Program was awarded a \$10,000 CDC grant to be used for interpreter services.
- Pam Weaver and Diana Nelson attended a CDC immunization update teleconference in September.
- Dr. Kim Walsh attended the Durham Health Network Carolina Access II meeting in September.
- Robin Livingstone, Diana Nelson, Sandra McFall, Angelique Byrd assisted with off-site kindergarten health assessments on October 4th.
- Robin Livingstone and Susan Servant attended an Immigration Workshop in Chapel Hill on October 23rd.
- Robin Livingstone, Sinatra Kitt, and Diana Nelson participated in the Latino Community Health Fair sponsored by El Centro Hispano on October 13th.
- Communicable disease staff have worked with other health department staff, county agencies, and health care providers throughout September and October to respond to and plan for bioterrorism threats and events:
 - ✓ Dr. Walsh attended meetings of the Triangle HAZMAT Preparedness Group in September and October.
 - ✓ Dr. Walsh attended multiple teleconferences, grand rounds, and multi-agency meetings on anthrax and bioterrorism.
 - ✓ Staff participated in North Carolina public health's intensive active surveillance immediately following the initial inhalation anthrax case diagnosed in Florida.
 - ✓ Staff faxed and e-mailed several communications from the medical director to local physicians regarding surveillance issues and anthrax.
 - ✓ Staff met on October 19th with infection control staff from Duke, the VA, and Durham Regional Hospitals to plan for future surveillance needs.
 - ✓ Staff developed a daytime on-call system to handle large numbers of phone calls from concerned citizens regarding anthrax and other bioterrorism issues, to provide public health consultation to local physicians regarding anthrax, and to provide public health consultation and manpower for law enforcement and the fire marshal's office during incidents involving possible anthrax exposures and other bioterrorism issues.
 - ✓ Staff developed procedures, written information for affected persons, and data-gathering sheets to be used at incidents involving possible exposure to bioterrorism agents.
 - ✓ Staff developed a bioterrorism resource book for use by Health Department on-call staff. Communicable Disease staff continue to update this book on a daily basis.

NURSING DIVISION

Family Planning

- There were 72 patients seen for Initial visits and 163 patients seen for Annual visits in September 2001. This compares to 85 Initial visits and 146 Annual visits last September. There were 721 Initial and Annual visits in the first quarter of this FY and 671 in the first quarter of last FY.
- The Family Planning Clinic had a record number of patients in October 2001. There were 106 Initial exams performed (previous high was 105 in August 2000). There were 199 Annual exams performed (previous high was 173 in October 2000). There were 360 Depoprovera injections given (previous high was 353 in January 2001).

Maternal Health

- The Maternal Health Programs (OB Clinic, Baby Love, and Postpartum/Newborn Care) continue to provide services to women and families that will decrease infant mortality and morbidity rates in Durham County. During the months of September and October the following statistics were recorded:

	Sept.	Oct.
Adult OB Clinic Encounters	596	745
Teen OB Clinic Encounters	14	13
New OB Hispanic Patients	51	78
New Non-Hispanic Patients	49	62
Maternity Care Coordination Services	617	745
Maternal Outreach Workers	94	124
Postpartum Home Visits	41	43
Newborn Home Visits	42	43

- The Baby Love Program (MCC and MOW) services were provided with two maternity care coordinators on maternity leave, two vacant maternity care coordinator positions and one maternal outreach worker on medical leave.
- The 14th Annual Baby Love Conference was held September 26-28, 2001 in Greensboro, NC. "Supporting Families Building Stronger Communities" was the overall theme for the week. Valencia Swain, Barbara Pettiford, Suzanne Hayes, Elisabeth Palmer, Loretta Covington, and Linda Ettson attended the three-day session.
- Recruitment continues for bilingual staff (a nurse in the maternity clinic and a social worker for case management in the Baby Love program). To date there have been no qualified applicants.
- In September, the addition of certified nurse midwives (3 on a rotating part-time basis) to the Clinic personnel reduced the waiting time for new Hispanic OB patients from eight weeks to three weeks.
- Sharon Swain, RN, BSN, OB Clinic Coordinator, helped with staffing the NC Board of Nursing Information Forum Booth at the NC State Fair on October 1st. The Board of Nursing used this initiative to promote awareness of career opportunities in nursing. Ms. Swain reported that the program this year was well attended by fair goers that were interested in nursing as a career.

Child Health Health Check

- The Health Check Outreach Coordinator Project had its annual site visit on September 20th. Lisa Gibson, consultant, reviewed county statistics, contact data, and agency plans for the project. There were no deficits noted in the project. Ms. Gibson acknowledged the agency's ongoing concern for the false low participation rate due to coding practices at Lincoln Community Health Center. She agreed to work with state Medicaid administration, the Health Department administration, and administration at LCHC to address the problem. An annual plan based on the visit was submitted within the prescribed 30 days of the site visit.
- In October, the Health Check staff attended training on a new Automated Information and Notification System (AINS) module. The updated version of the present computerized information and documentation program will allow staff to receive updated information monthly on the more than 18,000 Medicaid eligible children in Durham and follow-up with those that are delinquent in preventive health care. The new system will also allow more flexibility in querying.

Child Service Coordination (CSC)

- For the past few years, this project provided CSC services to 70% of the children in the Infant-Toddler program for children with special needs. When the system was set up, the state's expectation was that each Health Department would only provide CSC to about 10% of this group of children. However, statewide Health Departments provided services to 30% of the children. The reimbursement structure in Health Departments only allows 1 billable contact per month for each child; all subsequent contacts are not reimbursed. Durham County Health Department's high percentage of Infant-Toddler cases means that 15-20% of contacts is not reimbursed.
- In September, the Durham Center entered into contracts with community service providers that will allow them to serve more children with special needs in the Infant-Toddler Program. The Health Department CSC staff has started to transfer cases. Transferring these cases will allow the CSC staff to provide more prevention-focused service coordination.

Child Care Nurse Consultant

- The Child Care Nurse Consultant (CCNC) Team had a "mini-retreat" on September 13th to develop a new Quality Assurance tool to use with targeted child care centers. This tool will be used to assess the current status of each center's health practices and to help the directors set goals for improvement when necessary. The tool will be used to help each center maintain or improve its current Star Rating. The CCNC staff started to use the tool in October.

Lead Nurse Consultant

- Shirley Holloway, RN, visited 4 medical practices to encourage the physicians to regularly test children for elevated blood lead levels. Staff at all 4 of the practices agreed to do so.

Miscellaneous

- Sue Guptill, Child Health Program Supervisor, attended the annual retreat for the North Carolina Interagency Coordinating Council for

Young Children with Special Needs (NC-ICC), September 9-11. Featured topics included moving the Division of Early Intervention and Education to Branch status in the Division of Public Health, Women's and Children's Section and the state plan for restructuring the Division of Mental Health/Developmental Disabilities/Substance Abuse. Restructuring of the Division will potentially have a major impact on how services are delivered to young children with special needs at the local level.

- Sue Guptill attended the regional CSC Supervisor/EI Coordinator/DEC Director meeting in Jamestown, NC. Particularly relevant topics included:

Timeframes related to identifying and evaluating young children with special needs

The system is caught between 2 conflicting federal laws—Child Find laws and HIPAA. Under Child Find laws, Health Departments, Developmental Evaluation Centers, and Area Mental Health Agencies are required to notify a central source as soon as a referral is received on a child that meets the criteria for additional services, even before contact is made with the family.

Confidentiality laws, especially HIPAA, prevent the release of any information without patient/parental consent.

Funding and reimbursement challenges

Some county Health Departments (including Durham) have been notified that their state grant for Child Service Coordination is subject to be cut if a plan for increasing the months of service to children who do not have Medicaid is not provided by December.

Implementation of the Newborn Hearing Screen protocol

The protocol was to be implemented in January 2001, but the state budget crisis prevented positions (i.e., audiologist for follow-up for infants who failed the first screen) from being filled. The positions are now being filled, and the program will be fully implemented.

- In October, Sue Guptill participated in an extended conference call with Pam McQuaig of the NC Home Visiting Cooperative and a representative of Nurse-Family Partnerships in Denver, CO. The purpose was to clarify program and funding issues related to the Linkages to Families project. If this project is to continue using the present curriculum and training opportunities, the Department will have to contract with Nurse-Family Partnerships. The cost of this will be significant. The alternative would be to develop a local model, but Medicaid, Durham's Partnership for Children, and potential funders might not be willing to finance a different model. A cost analysis is being completed to facilitate a decision about the future of the project.
- Sue Guptill attended the North Carolina Interagency Coordinating Council for Young Children with Special Needs annual meeting in Raleigh October 18-19. A significant topic covered was the planning process for meeting the needs of young children with behavioral/mental health needs and developmental needs.

Home Health

- Claire Hammitt, Home Health Supervisor began an extended medical leave in September. Her duties have been temporarily reassigned to Kathleen McConnell and Vickie Watkins, both PHN III's, and Jo Ann Emmons, Administrative Services Assistant.
- Jo Ann Emmons, Marcia Robinson, and Gayle Harris met with Tuhin Sen of Sen & Associates, Incorporated, a new firm recommended to do the agency's cost report. In addition to having regular contact with

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personnel at the Medicare intermediary, he also has current knowledge of the current Medicare requirements and how to use the features within the Barnstorm software to streamline billing activities. He is currently working with Home Health Agencies in Person and Roberson County Health Departments.

Jail Health

- The Medical Unit continued to operate on a modified schedule, 5:00 AM to 10:30 PM, until new staff members are hired and oriented and staff return from extended sick leave.

School Health

- On September 18th, Catherine Medlin, the elementary team leader, provided an additional medication administration in-service for 12 school staff members that were designated to give medications at their schools.
- A Kindergarten Health Assessment Clinic planned for September 11th was canceled and rescheduled on September 21st. Seventy children and parents showed up but only 55 were served due to time constraints. Those not served were offered an additional clinic on October 4th during which six additional Assessments were provided. Currently, Durham Public Schools has identified 86 additional kindergarten students without the required assessments.
- The first round of school-site clinics for administering Hepatitis B vaccine to sixth grade students was held October 8th through October 23rd. Clinics were provided at ten Durham Public Schools sites and seven private and charter school sites. A total of 1,404 doses were administered.
- The 2001-2002 Memorandum of Agreement (MOA) between Durham Public Schools and the Health Department was signed and sent to the state.
- The analysis of the first two questions of the student data from the Asthma Management Project has been completed but not reviewed with the bio-statisticians.
- A new school nurse, Amy Rafalow, was hired September 17th in a job-share position to provide services to one elementary and one middle school. Mary Hoose has moved from school nursing to chest clinic as of October 1st.
- Peg Wolfe was invited by staff from Durham Public Schools to attend the Student Services retreat on October 24th. The purpose of the retreat was to network and to increase the knowledge of resources available to address student needs.
- Durham School Nurses hosted the regional School Nurse Association meeting on November 2nd. Eleven nurses from the Health Department attended. Participants heard a 2-hour presentation on "Bullying in the School Setting." Three of the nurses from Durham shared information about the Asthma Management Project and about documentation forms used by the school nurses.
- Clementine Buford, as State Director, attended the board meeting of the National School Nurse Association October 31st through November 4th in Tennessee.

Miscellaneous

- On October 3rd, the Nursing Division Management Team sponsored an “Employee Appreciation Luncheon” at St. Philips Episcopal Church. Food, fun, fellowship, and prizes highlighted the event.
- On Thursday October 4th, at the North Carolina Nurses Association’s (NCNA) 94th Annual Convention in Greensboro, North Carolina, eleven nurses were honored as “Nurse of the Year” in specific practice categories by NCNA and Organizational Affiliates. Three out of the eleven nurses honored were Durham County Health Department employees. Those honored were:
 - ✓ Janice Anderson, MSN, RN, a School Nurse NCNA’s “Community Health Nurse of the Year Award;”
 - ✓ Wanda M. Thompson, MSN, WHNP, RN,C, Physician Extender in the Maternal Health Program, received the NCNA’s “Nurse Practitioner of the Year Award;” and
 - ✓ Margaret (Peg) Wolfe, MSN, RN,C, Public Health Nurse Supervisor in the School Health Program, received School Nurses Association of North Carolina’s “School Nurse Administrator of the Year Award.”
- Marcia Robinson, Gayle Harris, and the Health Director met with Dr. Evelyn Schmidt and Philip Harewood at Lincoln Community Health Center to discuss implementing the Department’s fee policy for patients seen in the Maternity Clinic at Lincoln Community Health Center.
- Gayle Harris met with Aileen Lanham, RN, from Bahama, NC to discuss community resources available if Lanham developed a parish nurse program in the Bahama Community.
- Tekola Fisseha, Becky Freeman, and Gayle Harris met with Phyllis Lowery, Maternal Health Consultant, regarding the Perinatal Periods of Risk (PPOR) Project. There is interest at the state level to implement the model regionally across the State. Lowery will join the Department’s team in project analysis activities, Practice Collaborative conference calls, and on-site educational forums.
- Gayle Harris attended the quarterly meetings of the Medical Management Committee of Durham Community Health Network and Criminal Justice Partnership Advisory Board. She also attended the monthly meetings of the Juvenile Crime Prevention Council (JCPC) Executive Committee and the full Council, NC Health Choice Coalition, Keeping In Step/TUW Senior Issues Team, Board of Directors of Lincoln Community Health Center, Mental Health Community Collaborative, Project STAND, and the Dental Van Project.
- Gayle Harris and the Health Director attended a joint meeting between the Youth Coordinating Board and the Juvenile Crime Prevention Council to discuss how the two Boards could work together to address the needs of children in the Durham Community.
- Program supervisors and Gayle Harris conducted a total of 10 interviews for vacant positions in Jail Health (6), Maternal Health (2), and School Health (2) Programs. Several applicants withdrew from consideration because of the low salary offers that was made in order to maintain internal equity within the Department.

HEALTH EDUCATION DIVISION

Family Connections Team – FCT

- The Family Connections Team conducted 392 health sessions/classes for 5882 participants.
- The Teen Outreach Program (TOP) is currently provided in five middle schools during social studies or science classes at Chewning, Githens, Neal, CIS Academy and Lowe's Grove. TOP has expanded to two high schools, Durham School of Arts, and Southern. In addition, TOP is operating in one after school program at Brogden. A total of 775 seventh through ninth grade students have enrolled in TOP.
- Staff participated in 5 health fairs and an open house at Githens Middle School.
- Staff assisted the Durham Coalition on adolescent Pregnancy Prevention (DECAPP) with planning an event for the month of October, which is designated as "Let's Talk Month".
- Several staff members attended a DCAPP Community Leaders' Brunch.
- Mr. Larry Alston, Jr. has been hired as the Service Learning Coordinator for TOP.
- Family Life Education and Human Growth and Development classes were conducted at Carrington MS, School of Math and Science and Pearsontown Elementary School.
- Staff assisted with Kindergarten Health Assessments.
- Parenting and childbirth sessions were conducted at Lincoln Community Health Center, McDougald Terrace Housing Community, and Mt. Calvary Baptist Church.
- As part of the Infant Mortality grant requirements, two Infant Mortality focus groups were held at the Durham County Department of Social Services and McDougald Terrace Housing Community. A total of twenty-three people participated in the focus groups.
- Staff participated in a Youth Explosion Health Fair and a community service awareness day for Chewning Middle School.
- Staff attended the Adolescent Pregnancy Prevention Program regional meeting in Siler City. Durham's TOP program is the largest in North Carolina.
- Requests for Family Life Education and Human Growth and Development classes have increased. Topics such as home safety and puberty are requested for girls in the fourth grade.
- Staff assisted with eight Hepatitis B clinics.
- Staff distributed the 2001 Fall edition of the Health Notes newsletter.
- Jennifer Woodward wrote a successfully mini-grant proposal on "Teens Against Tobacco Use (TATU) project.
- A Human Growth and Development Training was conducted by Annette Carrington for the new school nurses and health educators.
- Renee Parks-Bryant made a presentation on Preventing Infant Deaths in Daycare to the Day Care Association.

Health Promotion & Wellness

- Health Promotion & Wellness conducted sixty-nine sessions reaching 1354 participants.
- Willa Robinson and Joanie Hoggard completed a Breath of Life Smoking Cessation series for employees at the Sheriff's Office.

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- Aimee Krans participated on the planning committee for Senior Day at the Park and the County Commissioners' Family Fun Walk.
- Health Promotion & Wellness, in conjunction with Ann Milligan, Neighborhood Nurse, are facilitating a six-weeks Total Body Shape Up-Tone Up series at the Fayetteville Street Housing Development.
- Health Promotion & Wellness received a \$1,500.00 grant from the American Cancer Society to conduct a Breast Cancer Awareness project for employees at Neal Middle School.
- Health Promotion & Wellness is collaborating with the Durham City Government to offer a Breath of Life Series that would be held at the YMCA for Durham residents.

Communicable Disease Education

- Ashley Graham represented Project STAND at the monthly North Carolina Syphilis Elimination Project meeting in Greensboro. She also attended the first advisory council meeting for Project LIFE at El Centro.
- Ashley Graham facilitated Project STAND's monthly interdivisional meeting. Syphilis cases, community education, and jail screening were discussed at the meeting.
- Corrine Alvino, LPN, Project STAND, offered syphilis testing to inmates on a daily basis. A total of seventy-six inmates were tested.
- Carlotta Lee conducted a presentation for Duke University students who volunteer for Project StraightTalk activities.
- Carlotta Lee along with Dr. David Jolly, a Health Education Professor at North Carolina Central University (NCCU), conducted an informational session on the STD/HIV Peer Education Program and interviewed students at NCCU who were interested in the program.
- Carlotta Lee conducted a STD program at the Dove House, a halfway house for women that are recovering from substance abuse.
- Caressa McLaughlin disseminated and distributed information on STDs and HIV/AIDS and safer sex materials at the Duke Employee Health Fair.
- Caressa McLaughlin also attended a satellite broadcast on HIV Prevention for Men Who Have Sex With Men held at the Cooper Building in Raleigh.
- Caressa McLaughlin conducted a safer sex presentation for students at the Queer Network for Change organization on the campus of UNC-Chapel Hill.
- Tim Moore and staff conducted and participated in the AIDS Community March and Rally outreach.
- Staff attended the North Carolina HIV Prevention and Care Branch Fall Academy. The Academy's topic was "Hispanic/Latino Competence."

ENVIRONMENTAL HEALTH DIVISION

- Suzanne Knott joined the General Inspections Section. Suzanne came from Person County Health Department where she was authorized for on-site wastewater duties. Suzanne has successfully completed her authorization process and has been granted delegation of authority from the state office to enforce Food, Lodging and Institutional Sanitation rules. She will concentrate on the authorization process to inspect childcare centers. Suzanne also recently passed the national

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NEHA registration exam and qualified for full registration with the State of North Carolina.

- Boyd S. Taylor, Environmental Health Specialist, General Inspections Section, passed the national NEHA registration exam and qualified for full RS status.
- Marc Meyer, Lead Program Specialist, has completed and fulfilled all the educational and training requirements necessary for official status as Radiation Safety Officer. Marc can possess and use an XRF x-ray machine used for lead detection.
- Daryl Poe's knowledge and expertise of subsurface wastewater systems continue to be recognized by N. C. State University and the state On-Site Wastewater Section. Daryl was recruited to help teach the "Sub-Surface Wastewater System Operator Training School" offered at N.C. State University. Daryl concentrated on low pressure pipe (LPP) system design, permitting and repairs. He also taught a LPP Operators refresher class and participated in the training/field day session of the "Seventeenth Annual On-Site Wastewater Treatment Conference". Robert Brown, Supervisor of the Water & Waste Section, also assisted at that conference.
- Four staff members of the General Inspections Section continue to provide instruction during ServSafe food handler classes. A manager's certification course and an employee food safety class have been offered.
- Glenn Lilly, Plan Review Program Specialist, reported that 75 food and lodging facilities are pending completion of plan review or construction. South Point Mall will add about twenty (20) new foodservice establishments requiring permitting and inspection.
- Marvin Hobbs, Supervisor of the General Inspections Section and Robert Brown, Supervisor of the Water & Waste Section, worked diligently to develop and prepare a newsletter brochure for the general public. Helpful information regarding food sanitation practices and how property improvements may affect the septic tank system were included. Fifteen thousand copies were printed, of which 13,000 were delivered to Durham County's General Services Department for mailing to county residents.
- Philip Cates reported that five dead birds were collected and mailed to an out-of-state laboratory for testing for West Nile Virus. None have tested positive. There have been no human cases in North Carolina this year. Donnie McFall, Division Director, has worked with Mike Turner, Director of the General Services Department and Jeff Batten, Director of Emergency Management to document a Durham County West Nile Virus Response Plan.

NUTRITION DIVISION

Child Wellness--DINE for LIFE in Schools

- Completed pre-screening assessments in 31 classrooms (536 children) in 9 target schools in the DINE for LIFE program. The screening results are used both to evaluate the effectiveness of the nutrition and physical activity programming and for planning the contents of the individual classroom sessions and school-wide promotions.
- Conducted 115 classroom and after-school sessions for a total of 2,002 student contacts in target schools.
- Partnered with Cisco Systems and the NC Dept of Agriculture to coordinate a media event during 5 A Day week on September 11th. Children from Fayetteville Street Elementary visited the Cisco campus and were treated to lunch. Health Department nutritionists conducted

an educational play about fruits and vegetables complete with costumes.

- Planned for two Grandparent Breakfast events in target schools; however, both were cancelled due to the events on September 11th.
- Attended a PTA health fair event at EK Powe Elementary School reaching 100 parents/students. Spoke with parents and staff and displayed information about how nutrition can be integrated into other school subjects.
- Collected signed "letters of agreement" between school principals participating in DINE for LIFE and nutritionists to affirm the commitment of the school and the Nutrition Division for the 2001-02 school year. These agreements will set expectations for services/activities for both the schools and the Division.

DINE for LIFE School Component Evaluation

- Screened 400 students at the beginning and end of the 2000-01 school year using the same survey tool and the same students with the following results:
 - ✓ 58% of students improved their knowledge/behavior related to physical activity
 - ✓ 90% of students improved their nutrition knowledge or behavior
 - ✓ 33% of the children who reported skipping breakfast on the day of the pre-screening reported that they did eat breakfast on the post-screening day
 - ✓ Of the children who did not choose skim milk on the day of the pre-screening, 18% chose skim milk when post-screened.
- Surveyed Principals for their satisfaction level with 83% returning a survey:
 - ✓ 100% said they would welcome the DINE for LIFE program back next year
 - ✓ 80% reported that the program fit into their agenda very easily 10% said it took extra effort but was worth it.

Child Wellness--Non-DINE for LIFE School Involvement

- Partnered with the Southeastern United Dairy Association and Ms. Sanders, Rogers-Herr Middle School Principal, to celebrate the "Principals' Challenge" on October 31st at Rogers-Herr. Sponsored by Got Milk?®, the campaign asks schools to encourage and support students to choose milk more often over less nutritious choices like soda. Rogers-Herr is one of 50 schools in the nation and one of two in North Carolina, reaching out to students in this year's challenge. Coinciding with Halloween, the daylong calcium celebration followed the theme "Milk is also a treat!" Events included school breakfast with students, staff, parents, and local officials followed by student milk mustache pictures, a presentation from a local dairy farmer with his cow, and a "Guess the Staff Milk Mustache" contest. Media coverage of this event is listed below.

Child Wellness--Medical Nutrition Therapy

- Received 48 new referrals for medical nutrition therapy.
- Provided 81 medical nutrition therapy services to children.
- Provided 30 consultations to caregivers and providers regarding patient care.

Infant Mortality Prevention - Medical Nutrition Therapy

- Provided 164 medical nutrition therapy services to pre-conceptional women, high-risk pregnant women, or families with high-risk infants.
- Provided 61 consultations to caregivers and providers regarding patient care.
- Screened 1,505 OB patients for nutritional risk.
- Staffed Spanish educational display on folic acid with Spanish-speaking nutritionist at El Centro health fair.

Child Wellness--Child Care Nutrition Consultation

- Provided 30 nutrition consults to childcare providers and consults to 15 parents of children in centers.
- Presented 7 training sessions to 36 childcare providers, 2 educational sessions reaching 19 parents, and 2 educational sessions to a total of 20 children.
- Provided 377 written sources of information to families.

Child Wellness--Breastfeeding Promotion

- Promoted and supported breastfeeding in Durham during the month of October. The local Breastfeeding Support Network (Health Department nutritionist is the President) conducted a survey of Durham OB/GYN practice groups to find out their policies and practices related to the use of educational materials. The group also donated children's books related to breastfeeding to the Durham County Library System, created a breastfeeding display at the main library location, and distributed breastfeeding posters that were created by the Nutrition Division. A proclamation of Breastfeeding Awareness Week in Durham, October 1-7, was received from the Mayor's office. Additionally, breastfeeding promotion and educational kits were created to distribute in target centers working with the child care health consultant nutritionist. A breastfeeding promotion radio ad was taped at WDNC and aired 12 times during the first week of October.

Adult Health Promotion--Medical Nutrition Therapy

- Received 37 new referrals for medical nutrition therapy.
- Provided 93 medical nutrition therapy services to adults.
- Provided 30 consultations to caregivers and providers regarding patient care.

Adult/Community Health Promotion

- Conducted 10 education sessions reaching 139 individuals in senior centers and church communities; a class with taste testing for 18 parents enrolled in the DSS/Child Protective Services parenting series; and a nutrition education session for the faculty at Lowe's Grove Middle School in coordination with the school nurse.
- Participated in 2 church-based health fairs reaching approximately 70 people with heart health messages.
- Participated in the Great Family Fun Walk and Healthy Village at Edison Johnson Recreation Center on October 6th.
- Met with Deputy Directors, Durham Department of Social Services, and discussed opportunities to increase DINE for LIFE involvement with Social Services' programs.

Media Involvement

- Provided information and several quotes for a September 26th article in the Herald-Sun Food and Dining section. The article, “Big Food: What is fueling the super-size serving trend?” also ran on the Herald-Sun Web page, September 24-27. (58,000 printed copies)
- Sent media advisories for National Food Safety Awareness Month and 5 A Day week to local stations and the Herald Sun.
- For the Principal's Challenge held at Rogers Herr:
 - ✓ Taped Principal’s Challenge/Calcium radio spot on WDNC 620/WCHL 1360 which ran for one week in October (40,000 listeners)
 - ✓ Wrote article for fall edition of Health Notes distributed to Durham Public Schools staff (circulation 3,000+)
 - ✓ "Guess to Whom the Staff Milk Mustache Belongs" contest pictures and Principal’s Challenge Announcement ran on computer in main lobby of Rogers-Herr (575 students, 65 staff, plus visitors)
 - ✓ Arranged for Principal’s Challenge announcement on Rogers-Herr Web-site
 - ✓ Principal’s Challenge Press Release sent to all local media by Debra Craig-Ray, Durham County Public Relations Director
 - ✓ Durham County Health Department Web-site–Principal’s Challenge announcement posted
 - ✓ Herald-Sun Schools page–Announcement of Principal’s Challenge in "What’s Happening in Schools" (circulation 52,000+)
 - ✓ Arranged interview for Ms. Sanders, Rogers Herr Principal, with Mix 101.5 FM radio host Bill Jordan for a 5:30-7 a.m. morning broadcast
 - ✓ NBC-17 interviewed a Health Department nutritionist during 5:30 a.m. news
 - ✓ WTVD 11 and NBC 17 taped Rogers Herr students with dairy farmer and cow, as well as, when they were being photographed with their milk mustaches.

DENTAL DIVISION

- The entire Dental Staff was utilized for oral screenings of Durham Public Elementary School students during the month of September and the first three weeks of October. A total of 6,690 children were screened and 1,441 were found to have urgent needs.
- Our Public Health Hygienist began classroom Dental Health Education presentations immediately following the completion of the oral screenings.
- The Dental Van has been to WG Pearson and Eastway Elementary Schools to provide dental treatment and began at Fayetteville Street Elementary School November 5th.

Dental Clinic

September and October

	Patients	Procedures	Patients	Procedures
Health Choice	3	14	15	80
Siding Fee	19	77	33	139

Medicaid	78	335	128	586
Total	100	426	176	805

Dental Van

		Patients	Procedures
WG Pearson	8/22-9/28/01	73	724
Eastway	10/2-11/1/01	131	629

HEALTH DIRECTOR’S OFFICE

- Participated in several National Association of City and County Health Officials (NACCHO) conference calls related to redesign and restructuring of various publications and newsletters for the Association.
- Attended North Carolina Association of Local Health Administrators monthly meetings.
- Participated in numerous North Carolina Bioterrorism Preparedness conference calls relating to the index Anthrax case first identified on October 4. All relevant local, state, and federal agencies participated, including the FBI, CDC, various local health officers, State Health Department physicians and epidemiologists, and hospital infectious disease physicians from across the state.
- Participated in numerous local Bioterrorism Preparedness meetings with Emergency Management and representatives from all of the first responder agencies in Durham County.
- Attended Durham’s Partnership for Children Executive Committee and Board meetings.
- Participated in the Family Reunification Project meetings. This project is the follow up work resulting from the Family Drug Treatment Court discussions held last year in an attempt to expedite final child custody determinations.
- Attended the United Way Health Issues Team meetings.
- Attended County Department Heads meetings.
- Attended the Adolescent Pregnancy Prevention Coalition Community Leaders Breakfast at the Hayti Heritage Center.
- Attended the Durham Health Partners Board of Directors Meetings.
- Met with QS Incorporated to discuss upgrading our existing Patient Care Management System to the Windows platform.
- Attended the Tooth Ferry presentation at the Board of County Commissioners meeting.
- Attended the Regional Health Directors meetings at Alamance County Health Department.
- Attended various meetings related to the redesign of the Central Intake Area.
- Attended the 2001 United Way Durham County Government Kick-off.
- Attended Carolina Access II Board of Directors meeting.
- Attended various Dental Van update meetings.
- Attended two Bioterrorism Conferences at the UNC School of Public Health.
- Attended the Healthy Carolinians meeting.

18 A Regular Meeting of the Durham County Board of Health, held November 8, 2001.

- Met with Jackie Tatum, the new Executive Director of Duke University’s Promising Practices Program.
- Met with Drs. Myron Cohen and Arlene Sena from UNC’s Department of Infectious Diseases to discuss contracting for Medical Director services.
- Attended the Joint Youth Coordinating Board/Juvenile Crime Prevention Council meeting.
- Met with various County Commissioners to discuss the need for an Infectious Disease Physician resource for the TB Clinic and to augment the Health Department’s Bioterrorism Preparedness Planning.
- Attended a meeting of the Regional Emergency Medical Response group. Dr. Steve Cline, State Epidemiologist, provided the group with an update of North Carolina’s Bioterrorism Preparedness.

Ms. Reckhow led a Board discussion regarding the roles that the Nutrition Program and the School Health Program play in the schools. She said the Durham Fitness Council spends a great deal of time discussing the health of our youth.

Mr. Letourneau said the Department has a very active Nutrition Program in the schools.

The Health Director said it might be a good idea to put the position of the Health Department before the Board of Education and to challenge it to act in a way that improves the health and welfare of the people under its charge. He said they have a responsibility not only to teach but also to help keep children healthy.

Mr. Letourneau said the February Retreat will provide an opportunity for the Board of Health to develop a common vision. He said that this kind of issue, and many others could be discussed. The Board would reach a common understanding of what it deems is important in public health from the policy level.

Dr. McHugh made a motion to adjourn the meeting. Mr. Small seconded the motion and it was approved with no opposition.

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William H. Burch, R.Ph. Chairman	Brian E. Letourneau, MSPH Health Director